

EDA/EDC – Joint Board Meeting Agenda
Thursday, December 14, 2017 -7:30 A.M. to 9:15 A.M.
Yellowstone Conference Room—Granite Tower
(Holiday Lite-Breakfast at 7:15 A.M.)

***BIG SKY ED Mission Statement:** - Focused on sustaining and growing our region’s vibrant economy and outstanding quality of life, **Big Sky Economic Development** provides leadership and resources for business creation, expansion, retention, new business recruitment and community development.*

Agenda items may be rearranged unless an item is listed as having a “time certain”. Action may be taken on any item listed on the Board Agenda.

7:15 A.M. Holiday Lite-Breakfast

7:30 A.M. Call to Order/Pledge of Allegiance/Roll Call: David Trost, EDC Chair

7:32 A.M. Public Comment/Recognitions/Special Announcements:

- Introduce—Mayor Mark Mace, City of Laurel; Incoming EDA/EDC Board Members
- Community Leaders Recognition—“Economic Development Champions” (Mayor Tom Hanel, Lisa Harmon and Greg Kruger)
- Board Member Recognition (Kevin Gustainis - EDA, James Smith - EDC, John Walsh - EDC, John Brewer - EDC)
- Board Chair Recognition (David Trost - EDC, and Sheri Nicholson - EDA)

7:50 A.M. Changes to Today’s Agenda

7:52 A.M. Consent Agenda

- Approval of November 9, 2017 Board Meeting Minutes (Attachment A) (EDA/EDC Action)
- October 2017 EDA and EDC Financials (Attachment B) (EDA/EDC Action)

7:55 A.M. Presentation of FY 2017 Audit—Jim

- EDA Audit FY 2017 (separate email) (EDA Action)
- EDC Audit FY 2017 (separate email) (EDC Action)

8:10 A.M. Nominating Committee Recommendation—Eric Simonsen/Becky

- Results of EDC Special Election (one-year term for Immediate Past Chair) (Info)
- Officers/Executive Committee for 2018 (Attachment C) (EDA/EDC Action)

8:15 A.M. Regular Agenda

I. Program Reports/Consideration

A. Business Finance-Brandon

- Loan Approvals (Attachment D) (EDC Action)
- Independent Loan Review Report (Handout) (EDC Action)

B. Small Business Development Center (SBDC)—Dena

- Contract with State of Montana for SBDC Regional Office (Attachment E) (EDA/EDC Action)

C. Community Development—Patrick

- Recommendation—Brownfield Assessment Program Contract (Handout) (EDA Action)

E. Operations—Becky

- Future Facilities Taskforce Update (Info)

II. Executive Directors’ Report

- Succession Plan Review/Consideration (Attachment F)
- VBOC Program Renewal—Preliminary Recommendation (Attachment G) (EDA/EDC Action)
- Professional Development Plan/Sabbatical (Attachment H) (EDA/EDC Action)
- One Big Sky Center Next Steps—“comprehensive economic development strategy” (Attachment I) (Info)

9:10 A.M. Public Comment

9:15 A.M. Adjourn

Next EDA/EDC Board Meeting January 11, 2018. *Big Sky Economic Development Board of Directors will make reasonable accommodations for known disabilities that may interfere with an individual’s ability to participate. Persons requiring such accommodations should make their requests to Big Sky Economic Development as soon as possible before the meeting day. Please call Big Sky ED at 256-6871.*