

Lockwood TEDD Advisory Board Minutes
Wednesday, June 17, 2020 – 2:30 pm
Via Zoom

Board Members Present: Woody Woods, Terry Seiffert, Nick Pancheau, Mike Ariztia, Pam Ask, Jennifer Kondracki

Board Member Absent: John Ostlund, Tim Miller, Frosty Erben, Jason Heath, Josh Starr

Staff and Guests: Steve Arveschoug (BSED), Dianne Lehm (BSED), Matt Corcoran (KLJ), Becky Bey (KLJ), Matt Smith (KLJ), Jeana Lervick, Tom Llewellyn, Dan Carter, Robin Rude, Linda Green, Thom MacLean (BSED)

1. Welcome and Introductions

Woody Woods called the meeting to order at 2:30.

2. Approval of Agenda

Terry Seiffert moved to approve the Agenda. Pam Ask seconded. Motion passed.

3. Approval of Minutes

Nick Pancheau moved to approve the minutes of the May 20th meeting. Mike Ariztia seconded. Motion passed.

4. Update

BSED provided updates on the following item:

- Extension of the sewer boundary to include the TEDD Study Area under LWSD's existing Wastewater Service Agreement with the City. Discussions have continued with the City and have shown some progress. We are working to develop a proposal that will be acceptable to the City and the TEDD property owners but will not including Waivers of the Right to Protest Annexation. We are meeting June 18 to work out some details. The proposal will likely include an increased surcharge on sewer service for the TEDD, restrictions on LWSD using Heights Water for possible future water needs, and an agreement between the County and City regarding handling of future development and annexation along the City-County fringe.

5. FY2021 Work Plan/Budget

The Annual Work Plan was discussed. A section was added outlining the work done and other important information from the past year. Those items included:

- Completion of the 2019 Strategic Plan
- Continuing discussions with the City of Billings on extension of LWSD sewer boundary
- Floodplain issues – 1D vs 2D mapping
- The effects of COVID-19
- The Billings Bypass project progress

FY2021 Project Priorities were listed as:

- Resolve the Wastewater Service issue
- Planning for extension of Water/Sewer Infrastructure under Johnson Lane Interchange
- Remapping of Flood Hazard Area
- Coordinate/facilitate development efforts by property owners
- Coordination with MDT on Bypass project
- Continued coordination with railroads
- Marketing and recruitment of the TEDD to industrial developers

The Board suggested two additions to the Work Plan:

- Advocate for an acceptable plan for access to North Frontage Road from the planned Johnson Lane Interchange
- Develop a comparison of timeline and cost between sewer service via LWSD and a package wastewater system.

The following preliminary Budget for FY2021 was presented:

| | | |
|--|-----------------|-------------------------|
| FY2020 Beginning Balance (7/1/19) | | \$75,734 |
| FY2019 Expenses | | |
| Repayment to BSED | \$30,675* | |
| Amt paid to KLJ on Contract | <u>\$17,723</u> | |
| Total Expenses | | <\$47,948> |
| FY2020 Increment Received | \$38,812 | |
| FY2020 Increment Expected (Personal Prop.) | <u>\$25,230</u> | |
| Total FY2020 | | <u>\$64,042</u> |
| Beginning Balance FY2021 (7/1/20) | | \$91,828 |
| Anticipated Income – FY2021 (Increment) | | <u>\$64,000**</u> |
| Total Estimated Funds for FY2020 | | \$155,828 |
| Anticipated Expenses | | |
| Repay loan to BSED (2 x \$10,225) | | <u><\$20,450></u> |

Remainder available for additional expenses

\$135,378

*Three payments of \$10,225 were made in FY2020 due to a missed payment in FY2019.

**Estimated FY2021 increment is based on FY2020 increment since increment numbers from the Department of Revenue will not be available until August.

There were no questions or substantive discussion on the budget numbers.

Public Comment

None.

Adjourn

With no further business, Woody Woods adjourned the meeting.

Next Meeting: July 15, 2020 @ 2:30 – Location TBD