

Lockwood TEDD Advisory Board Minutes
Wednesday, July 21, 2021 – 2:30 pm
Yellowstone County Commissioners Chambers
316 North 26th Street Room 3108

Board Members Present: Woody Woods, Terry Seiffert, John Ostlund, Nick Pancheau, Jennifer Kondracki, Pam Ask, Mike Ariztia, Frosty Erben, Tim Miller

Board Member Absent: Jason Heath

Staff and Guests: Matt Smith (KLJ), John Staley (LFD), Tom Llewellyn, Dianne Lehm (BSED), Thom MacLean (BSED)

1. Welcome and Introductions

Woody Woods called the meeting to order at 2:30.

2. Approval of Agenda

Pam Ask moved to approve the agenda. Mike Ariztia seconded. Motion passed.

3. Approval of Minutes

Terry Seiffert moved to approve the minutes of the June 16th meeting. Nick Pancheau seconded. Motion passed.

4. Updates.

Annual Work Plan: The annual work plan for FY2022, which was reviewed by this board at the June 16th meeting, was presented to the Yellowstone County Commissioners for their review and approval. The Commissioners approved the work plan at their June 22nd meeting.

ARPA Infrastructure Grant Submission: An application for an ARPA infrastructure grant for the completion of the two priority projects identified in the 2019 Strategic Plan was submitted on July 13th. That application asks for \$7.8 million for the water, sewer, and some planning portions of those projects. The grant match of about \$1.5 million includes past and present planning expenses paid by the County as well as the road portion of the project, which was not an eligible expense for these grants.

All ARPA infrastructure application will be reviewed, scored, and ranked by DNRC and provided to the ARPA infrastructure commission by August 15th. Representative Sue Vinton and Senator Doug Kary of Billings both serve on that committee. Dianne Lehm of BSED has spoken with Rep. Vinton on this matter as well as the other Yellowstone County applications to keep it on her radar. The Commission will review and provide recommendations to the Governor by mid-September. Grant awards are expected to be announced in October.

Infrastructure Planning: Matt Smith of KLJ Engineering provided an update on their current planning project to complete preliminary engineering which expands on the existing Lockwood TEDD Infrastructure Master Plan. This preliminary engineering will provide the basis for the final design of the water and sewer mains that will provide service to the lots and future businesses in the Lockwood TEDD. Morrison Maerle provided KLJ information needed to complete the report a couple weeks ago. This data varied significantly from expected, requiring revisions to the Infrastructure Master Plan

Board members Woody Woods and Mike Ariztia are meeting this afternoon with KLJ and Morrison Maerle to discuss the scope of work on engineering for the Lockwood Infrastructure Improvements included in the ARPA application. Yellowstone County has agreed to use some of their ARPA allocation to pay for this engineering. Nick Pancheau expressed appreciation to the County for their willingness to use some of their allocation for this purpose.

5. New Business

There was no new business on the agenda.

The Board discussed the election of officers. Election of officers normally takes place in April. Last year, it took place in May as there was no April meeting due to COVID. This year, we have overlooked this matter. It was suggested that we keep officers as is until next year. After further discussion, the board decided to next elect officers in July 2022 to align with the fiscal year.

6. Public Comment

None.

7. Adjourn

With no further business, Woody Woods adjourned the meeting at 2:50.

Next Meeting: August 18, 2021