



LOAN OFFICER

Join our award-winning team and play an integral part in supporting Montana businesses!

Big Sky Finance is looking for a dynamic individual to join their distinguished team. Big Sky Finance is a state-wide lending organization housed under Big Sky Economic Development that provides SBA 504 financing and other loan programs for eligible small businesses.

This position will focus primarily on loan underwriting and loan packaging but may also perform loan servicing and business development responsibilities as requested. Appropriate industry training will be provided as necessary.

In this job, you would be responsible for:

- Analyzing applicant's financial status and credit worthiness to determine feasibility of approving loans.
- Conducting underwriting analysis of potential loans and preparing a thorough loan summary.
- Determining whether credit, income, and source of funds are stable and adequate for repayment and meet applicable guidelines.
- Ensuring applicant and project meet SBA 504 Loan program policies and eligibility.
- Meeting with applicants and lenders to obtain information for loan applications, as well as responding to questions about the process and loan programs.
- Performing loan servicing and business development activities as requested.
- Supporting Big Sky Finance's relationship culture through on-going customer and partner contact, quality customer service, and superior product knowledge.

You're a good fit for this job if you have:

- A Bachelor's Degree in Business Finance, Accounting, or related field; or equivalent combination of education and job-related experience
- 3-5 years credit underwriting/analysis experience
- 3-5 years commercial lending experience preferred
- Understanding of SBA 504 Loan Program and/or SBA 7a Loan Program requirements.
- Strong oral and written communication skills
- Excellent personal effectiveness and time management skills
- Excellent attention to detail
- Strong computer skills with proficient knowledge of Outlook, Word and Excel

Please see the position's job description for a full summation of the roles, responsibilities, and requirements of this position. (Accessible when clicking on the application link below.)

Other info you should know:

- This position reports to the Director of Business Finance.
- This is a full-time, salaried position eligible for our full suite of benefits including medical, dental, retirement (PERS), life, holiday pay, sick pay and three weeks of vacation pay a year.
- We offer wages based on regional market data and commensurate with experience.
- The position is preferably located in Billings, Montana, but remote-work options may be considered.

How to Apply:

1. Fill out an employment application and upload your resume and cover letter by clicking [HERE!](#)
2. Send all inquiries to Careers@bigskyeda.org

**APPLICATION WILL REMAIN OPEN UNTIL POSITION IS FILLED
FIRST REVIEW BEGINS 02/04/22**

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